

HOMESTAY STUDENT LETTER OF AGREEMENT

**** Please print. ****

STUDENT INFORMATION

First Name: _____

Middle Name: _____

Last Name: _____

Birthdate: Y _____ M _____ D _____ Entering Grade: _____

The FCA Homestay program is designed to promote friendship and language learning and to provide an opportunity for cultural exchange between Canadian and international families.

While you are involved in the FCA Homestay expect to be treated with respect by your hosts and in turn you must treat your host(s) with respect.

1. Pay the Homestay fee to FCA on the first day of each month. Payments are to be made by check or Direct Withdraw.
2. The Homestay coordinator will select a host for me from those available, based on the information I have provided. I understand that FCA cannot guarantee that all my personal preferences will be met.
3. Be responsible for all telephone expenses, including long distance charges and taxes. I will use a long distance telephone card if I use my host family's telephone. I will ask permission to make long distance calls on my host family's phone before I use it. Mobile phone purchases and contracts are my sole responsibility.
4. I will not engage in, nor sign any contracts with my host that would incur any financial obligation or responsibility for either party. For example: bank account, mobile phone, rentals, or purchases of any kind.
5. Become familiar with and understand the routines of my Homestay family, and follow those routines.
6. Discuss with my hosts any of my special requirements, preferences and interests, so they can understand what I will need to feel comfortable.
7. Always consult with my hosts regarding staying overnight elsewhere. Host can decline permission.
8. As a FCA student, I will always have written permission from my Canadian legal guardian as well as my natural parents to stay away from the Homestay home overnight.
9. Always tell my hosts if I will not be home for the evening meal, or if I will be arriving home late in the evening due to school/sport events.
10. Ask my hosts' permission before inviting guests to the home.
11. Purchase my own toiletries and personal items other than what is provided.
12. Clean my own room and change the bed sheets. Clean the bathroom after I use it. Help my hosts clean the dishes after the evening meal. Be prepared to do my own laundry, help make my own breakfast and lunch, and assist in household duties as other family members are required to do.
13. Arrange for personal insurance for my possessions. FCA or Host family will not be responsible for the replacement of my possessions that are lost or damaged.
14. In cases where I have a problem with my host family, the Homestay coordinator will help me talk to my hosts about the problem. Because Canadian customs are different from customs in my country, my hosts' may not know that I am feeling uncomfortable. Problems can be solved only if the hosts know about them.

Student Name: _____

15. Where it is no possible to resolve a problem the Homestay coordinator will agree to move me as soon as possible. The Homestay coordinator and FCA will determine the payment owed.
16. Consult the Homestay coordinator before I make a decision to move from Homestay. Final decision will be made by the Homestay coordinator and FCA.
17. If a Homestay student decides to return home or discontinue Homestay for any reason the fee for that month will not be refunded.
18. I will give my Homestay family , FCA, and Homestay coordinator 30 days notice and agree to pay the Homestay fee for the following 30 days whether I stay in the Homestay for the full 30 days, or not.
19. In the event there is a concern for risk of safety to me or others, please notify FCA and/or coordinator of concerns immediately in order to place me in an appropriate accommodation. FCA may share information in accordance with Freedom of Information and Protection of Privacy guidelines.
20. Conduct myself with appropriate behavior in Homestay. Inappropriate behaviors in Homestay include but are not limited to the use of possession of illegal drugs or paraphernalia, sexual relations, intoxication, theft, racism, willful property damage, inappropriate internet usage. Such conduct is prohibited and grounds for immediate removal from the Homestay program.
21. Students deemed inappropriate to attend classes (expelled, or discipline issues), must move out of the Homestay home within an appropriate amount of time, to be determined by the Homestay coordinator (usually 24 -72 hours but dependent on circumstances). Students are responsible to pay the balance owing to FCA in cases where the student conduct is the reason for the removal from FCA classes or expulsion from FCA.
22. I will provide proof of and copy of medical insurance to Homestay family and FCA. I am responsible for any medical expenses incurred while in Canada and while participating in the Homestay program.

I understand and agree to the terms and conditions of items 1 through 22 of this FCA Homestay Student Letter of Agreement.

Students will be matched only when the Homestay coordinator and FCA has received the completed Homestay Student Profile. Payment is due with submission of Homestay Student Profile.

Students who cancel after being placed with a host family will forfeit 50% of the Homestay fee.

Student Signature

Date (mm/dd/yyyy)

Parent Signature (required if student under 19 years of age)

Date (mm/dd/yyyy)

Signature of Agent/Person assisting the student with this application

Date (mm/dd/yyyy)

